

## Yuutu?it?ath Government

P.O. BOX 699, Ucluelet, BC V0R 3A0  
TEL: 250-726-7342 FAX: 250.726.7552  
Toll-free: 1-866-900-7342  
[www.ufn.ca](http://www.ufn.ca)



Please submit your completed application to: *Annie George, YG Education Support Worker*

By fax: (250) 726-7552

Email: [annie.george@ufn.ca](mailto:annie.george@ufn.ca)

In person: 700 Wya Road, Hitaçu

For more information call 250-726-7342.

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# SCHOOL SUPPLIES SUBSIDY POLICY

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## 1. PREAMBLE

A. The Yuutu?it?ath Government (YG) Student School Supplies Subsidy Policy was reviewed, revised and approved by the Director of Operations in July 2015.

B. This policy outlines the following:

- S2. Eligibility
  - S3. Procedure
  - S4. Funding levels
  - S5. Additional school supply funding requests
  - S6. Parent / guardian responsibilities
  - S7. Administration of policy
  - S8. Amendments of policy
- School Supplies Application  
Statement of Agreement (by Parent / Guardian)  
Payment details

## 2. ELIGIBILITY

- A. Students must be enrolled in Elementary or Secondary school full-time and, if requested, must submit proof of registration.
- B. Students must be under the age of 19.
- C. Students must be a registered member of Yuutu?it?ath.
- D. Parent / Guardian must not be receiving any other funding for school supplies from any other agency or institution.
- E. Parent / Guardian must submit completed School Supplies Subsidy Application form to the YG Education Support Worker by the second Friday of August each school year. The final deadline to submit a school supplies application is the first Friday of September each school year.

## 3. PROCEDURE

- A. Students registered in Kindergarten through Grade 12, will be provided with a cheque in accordance with the subsidy levels outlined in Section 4, below.

#### **4. SUBSIDY LEVELS**

- A. Subsidy levels by student grade level:
  - a. Grades K – 7: \$50 (includes Kindergarten/Elementary)
  - b. Grades 8 – 12 \$75 (includes Junior High/High School)
- B. Cheques will be administered and ready for pickup before commencement of classes in the fall.

#### **5. ADDITIONAL SCHOOL SUPPLY SUBSIDY FUNDING REQUESTS**

- A. Requests for additional funds throughout the school year cannot be accommodated.

#### **6. PARENT/GUARDIAN AND STUDENT RESPONSIBILITIES**

- A. The parent/guardian must submit a completed student school supplies application form prior to the deadline set for the year. Only under special or unavoidable circumstances, may an application be considered and the application must be submitted no more than 15 working days past the final deadline (the “grace period”). Late applications must include a letter from the parent/guardian requesting consideration and approval for the school supplies subsidy. Applications and letters of request will not be considered past the grace period.
- B. Students must be registered and attending full-time programs. If a student fails to meet this requirement and does not complete the school year, they may become ineligible for future subsidies.

#### **7. ADMINISTRATION OF POLICY:**

- i. The YG Education Support Worker shall be responsible for the enforcement of this policy.

#### **8. AMENDMENTS:**

- i. This policy may be amended from time to time and amendments shall be approved by the Director of Operations.
- ii. This policy shall be reviewed annually by the YG Community Services Department Committee and the committee shall have the authority to review and make recommendations for amendment of this policy to the Director of Operations.

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## SCHOOL SUPPLIES SUBSIDY APPLICATION

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Subsidies for School Supplies is available to all Yuutu?it?ath students who are registered in classes from Kindergarten to Grade 12 (age 19 and under).

**INITIAL DEADLINE:** August 14 of each year.  
**FINAL DEADLINE:** First Friday after school starts, each school year.

*To avoid delays, please fill in completely.*

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### PAYMENT DETAILS AND CONTACT INFORMATION

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Payable to: \_\_\_\_\_  
Parent / Guardian

Address: \_\_\_\_\_  
Mailing

\_\_\_\_\_ Residential

Telephone: \_\_\_\_\_ Cellular: \_\_\_\_\_

Alternate Tel: \_\_\_\_\_ Email: \_\_\_\_\_

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### STUDENT INFORMATION

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Student	Grade	School Information	D.O.B.	Member #
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

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