

**YUULU?IL?ATH FIRST NATION GOVERNMENT**


**Enacted under the Building and Development Authorization Act section 6.1**

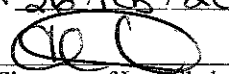
**BUILDING FORMS REGULATION**

**YFNR 16/2013**



This regulation enacted on Feb. 22, 2013

Signed   
Charles McCarthy, President of the  
Yuulu?il?ath First Nation

DEPOSITED IN THE  
REGISTRY OF LAWS  
ON 26 Feb / 2013  
  
Signature of Law Clerk



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## PART 1 - INTRODUCTORY PROVISIONS

### Short Title

1.1 This regulation may be cited as the Building Forms Regulation.

### Application

1.2 This regulation establishes the

- (a) form of building forms required under the Act,
- (b) manner in which a building form must be completed,
- (c) fees, deposits and interest, required under the Act,
- (d) form and manner of signage required under section 4.1 of the Act, and
- (e) offences and penalties under section 6.1 of the Act.

### Definitions

1.3 In this regulation,

“Act” means the Building and Development Authorization Act;

“building form” means a form established under this regulation and includes any attachments to the building form;

“construction value” means the estimated value of all work that is the subject of an authorization, as calculated by the Yuulu?il?ath First Nation using the information submitted in the application and the values of construction as identified in the most current version of the Marshall Swift construction cost manual.



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## PART 2 - PRESCRIBED MATTERS

### Forms

- 2.1 (a) The building forms numbered BR-01 to BR-07 in Schedule 1 are established for the purposes of the Act.
- (b) A building form that is
- (i) an application under section 2.1 of the Act must be in Form BR-1,
  - (ii) an authorization under section 2.6, 3.2 or 3.3 of the Act must be in Form BR-2,
  - (iii) an application for renewal of authorization under section 3.7 of the Act must be in Form BR-3,
  - (iv) a notice of suspension or revocation of authorization under 3.8 of the Act must be in Form BR-4,
  - (v) an occupancy certificate under section 5.1 of the Act and a final report authorizing occupancy under section 5.6 of the Act must be in Form BR-5,
  - (vi) a do not occupy notice under section 5.3 of the Act must be in Form BR-6, and
  - (vii) a stop work notice under section 5.4 of the Act must be in Form BR-7.
- (c) Every building form must be executed and completed in compliance with
- (i) the Act,
  - (ii) this regulation, and
  - (iii) the instructions on the building form, as applicable.

### Fees

- 2.2 (a) An applicant must pay the applicable application fees and authorization fees based on the construction value of the project at the rates and as calculated in accordance with Schedule 2.
- (b) An application fee is non-refundable.
- (c) An applicant may request in writing the cancellation of a valid authorization, and if no work has been carried out under the authorization, the lands manager may cancel the authorization and provide a 75% refund of the authorization fee to the applicant.

**Security deposits and interest**

- 2.3 (a) An applicant must pay the applicable security deposits in the amount set out in Schedule 2.
- (b) Unless otherwise specified, a person who is required to provide security may provide the security by
- (i) cash deposit,
  - (ii) irrevocable letter of credit, or
  - (iii) another form of security satisfactory to the lands manager.
- (c) The Yuulu?il?ath First Nation is not required to pay interest on any security, or portion of security, returned under the Act.

**Signage**

- 2.4 (a) The signage required by section 4.1 of the Act must be
- (i) at least 27.9 cm x 43 cm in size, and
  - (ii) posted on or as close as practicable to the building or structure that is the subject of the authorization.
- (b) The owner of a project site must promptly repair or replace the signage described in subsection (a) if it is damaged, removed or otherwise fails to convey the information required by section 4.1 of the Act.



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## PART 3 - FORM PREPARATION AND COMPLETION

### Completion of building form

- 3.1 (a) Every building form, including attachments, must be on durable paper of 27.9 cm x 21.5 cm in size.
- (b) A building form must be completed by printing or typing in
- (i) legible characters of 10 or 12 pitch, but not smaller than 12 point, and
  - (ii) black or dark ink that is compatible for electronic scanning, optical character recognition or micrographic technology of the kind used in the Yuulu?il?ath administration office.

### Abbreviations

- 3.2 An abbreviation of any word on a building form must not be used unless the abbreviation does not obscure the meaning, intent or legal effect of the building form.

### English language

- 3.3 Every building form must be completed in the English language.



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## PART 4 - ENFORCEMENT, OFFENCES AND PENALTIES

### Enforcement, offences and penalties

- 4.1 An enforcement officer may issue the following to a person for an offence under the Act or this regulation:
- (a) a compliance notice under Part 4 of the Enforcement Act, or
  - (b) a ticket under Part 5 of the Enforcement Act.
- 4.2 For the contravention of the section of the Act listed in column A of Schedule 3,
- (a) Column B of Schedule 3 sets out, for the purposes of section 5.2(a) of the Enforcement Act, the particulars of the offence,
  - (b) Column C of Schedule 3 establishes, for the purposes of section 5.2(b) of the Enforcement Act, the penalty,
  - (c) Column D of Schedule 3 establishes, for the purposes of section 5.2(b) of the Enforcement Act, the discounted penalty, and
  - (d) Column E of Schedule 3 establishes, for the purposes of section 5.2(b) of the Enforcement Act, the surcharge amount.

### Separate offence each day of contravention

- 4.3 A person who commits, causes or allows a contravention of the Act or this regulation commits an offence and each day the contravention continues is a separate offence.

### Deemed knowledge of owner

- 4.4 An owner is deemed to have knowledge of and be liable under the Act in respect of any work on the owner's Yuulu?il?ath lands or Yuulu?il?ath foreshore and any change in the use, occupancy or both of a building or structure, or of part of a building or structure, on those lands or foreshore.



## **SCHEDULE 1 - BUILDING FORMS**

**BR-1 – Application**

**BR-2 – Authorization**

**BR-3 – Application to Renew Authorization**

**BR-4 – Notice of Suspension or Revocation of Authorization**

**BR-5 – Occupancy Certificate/Final Report Authorizing Occupancy**


**BR-6 – Do Not Occupy Notice**

**BR-7 – Stop Work Notice**



**BR-1 – APPLICATION**

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<p><b>YUULU?IL?ATH FIRST NATION</b></p> <p><b>Building and Development Authorization Act</b>  <b>Department of Lands and Resources</b>  <b>Building Forms Regulation</b>  <b>Form BR-1</b></p> <p><b>APPLICATION FOR AUTHORIZATION</b></p>		<p>Date received:</p> <p>File no:</p> <p><input type="checkbox"/> Major Construction</p> <p><input type="checkbox"/> Standard Construction</p> <p><input type="checkbox"/> Application fee received</p> <p><i>(for Department of Lands and Resources use only)</i></p>
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I, \_\_\_\_\_ (*Name of Applicant*) hereby apply under the Building and Development Authorization Act for authorization to (*Description of Project*) \_\_\_\_\_

**PROPERTY INFORMATION**

Legal Description of Property:	
Civic Address:	

**APPLICANT'S CONTACT INFORMATION**

Name:	
Signature:	
Phone #s:	
Mailing Address:	
Email Address:	

**OWNER'S CONTACT INFORMATION (if the Applicant is not the Owner):**

Name:	
Signature:	
Phone #s:	
Mailing Address:	
Email Address:	

**PROJECT COORDINATOR'S CONTACT INFORMATION:**

Name:	
Profession:	(check one) <input type="checkbox"/> building official <input type="checkbox"/> registered professional Title:
Licence/Business #:	
Phone #s:	
Mailing Address:	
Email Address:	

I confirm that for this application (check one)  I am the building official or registered professional retained by the owner to coordinate the project or  I am the only building official or registered professional retained for the project. I confirm that the following estimated cost of construction is accurate:

ESTIMATED COST OF CONSTRUCTION of all buildings and structures forming part of the project: \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CONSTRUCTION INFORMATION:**

The work requiring authorization involves (number) \_\_\_\_\_ building(s) or structure(s). An applicant must pay the application fee for each building or structure.

The work requiring authorization involves: (please check all that apply):

<input type="checkbox"/> Subdivision of Yuulu?il?ath land	<input type="checkbox"/> Repairing/altering an existing building or structure
<input type="checkbox"/> Building/structure greater than or equal to 600m <sup>2</sup> in building area or building/structure greater than 3 storeys high	<input type="checkbox"/> Constructing a masonry fireplace or chimney
<input type="checkbox"/> Two or more building/structures, other than a temporary building	<input type="checkbox"/> Constructing a temporary building
<input type="checkbox"/> Building/structure intended to be utilized for public assembly, industrial, commercial or mercantile purposes	<input type="checkbox"/> Moving a building or structure
<input type="checkbox"/> Total estimated cost for the construction greater than or equal to \$300,000	<input type="checkbox"/> Demolishing a building or structure
	<input type="checkbox"/> Installing a solid fuel burning appliance or factory built fireplace or chimney
	<input type="checkbox"/> Plumbing, including a fire suppression, system
	<input type="checkbox"/> Retaining structure
	<input type="checkbox"/> Swimming pool

<b>Description of Work:</b>

*Applicants are also encouraged to complete the Green Building Checklist at Appendix 4*



Form BR-1

Page 3

In accordance with section 2.10 of the Building and Development Authorization Act, the following requirements must be satisfied in order for an application to be considered complete:

<input type="checkbox"/> an application, including all required supporting documentation, has been submitted by the applicant and all required information in the application has been provided by the applicant with the required signatures
<input type="checkbox"/> the proposed work set out in the application has been certified by, in the case of standard construction, a building official or, in the case of either standard construction or major construction, a registered professional that it substantially conforms with the British Columbia Building Code, the Act and all other applicable enactments
<input type="checkbox"/> the owner has paid all fees and charges and met all requirements imposed by the Act and any other applicable enactment
<input type="checkbox"/> the owner has retained the required building official(s) or registered professional(s)

**Appendices to Application:**

Appendix 1: Owner's Acknowledgement of Responsibilities and Undertakings

Appendix 2: Registered Professional's Proof of Insurance

Appendix 3: Letters of Assurance

Appendix 4: Green Building Checklist

APPENDIX 1

OWNER'S ACKNOWLEDGEMENT OF RESPONSIBILITY AND UNDERTAKINGS

ATTENTION: Yuulu?il?ath First Nation Lands Manager

Re: Address: \_\_\_\_\_

Application No.: \_\_\_\_\_

In consideration of the Yuulu?il?ath First Nation accepting and processing the application for an authorization, and as required by the Yuulu?il?ath First Nation Building and Development Authorization Act, the following representations, warranties and indemnities are given to the Yuulu?il?ath First Nation.

1. That I am:

- The owner of the above property; or
- Authorized by the owner of the property described above to make this application (Agent for Owner).

2. That I have authorized:

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Address (print)

to make application for the above authorization on my behalf.

- 3. That I will comply with, or cause those whom I employ to comply with, the British Columbia Building Code and all enactments of the Yuulu?il?ath First Nation and other statutes and regulations in force in Yuulu?il?ath First Nation lands relating to the development, work, undertaking or permission in respect of which this application is made.
- 4. That I understand and acknowledge that I am fully responsible for carrying out the work, or having the work carried out, in accordance with the requirements of the British Columbia Building Code, the Building and Development Authorization Act, in force from time to time, all other enactments of the Yuulu?il?ath First Nation, and all covenants, easements, rights of way, building schemes or other applicable restrictions.
- 5. That I understand and acknowledge that neither the issuance of an authorization, the review of plans and supporting documents, nor any inspections made by a Yuulu?il?ath First Nation official in any way constitute a representation, warranty or statement that the British Columbia Building Code, the Building and Development Authorization Act or any other applicable enactment has been complied with.
- 6. That I confirm that I have relied only on the building official(s) or registered professional(s) listed below for the adequacy of the plans and supporting documents submitted with this application.

Form BR-1

Page 5

7. The Yuulu?il?ath First Nation has relied and is relying exclusively on the letter(s) of assurance or declarations prepared by: *(Insert name(s) of building official or registered professional)*

Architectural: \_\_\_\_\_

Engineering: \_\_\_\_\_

Plumbing: \_\_\_\_\_

Fire Suppression: \_\_\_\_\_

Electrical: \_\_\_\_\_

Other (specify): \_\_\_\_\_

in reviewing the plans and supporting documents submitted with this application for an authorization.

8. That I understand that where used in this application the words "work" includes all construction, alteration, reconstruction, demolition, removal, relocation or change the occupancy of any building or structure or other work related to construction in respect of which this application is made.
9. That I agree that the information in this application or gathered by the Yuulu?il?ath First Nation in connection with an application or authorization may be used by the Yuulu?il?ath First Nation for any purpose connected with the exercise of its powers or the performance of its duties including the enforcement of Yuulu?il?ath First Nation laws.
10. That I agree to release and indemnify the Yuulu?il?ath First Nation, its officials, employees and agents from and against all liability of any kind which I or any other person, partnership or corporation or my respective heirs, successors, administrators or assignees may have or incur in consequence of or incidental to the granting of an authorization, or any enforcement or failure to enforce the Yuulu?il?ath First Nation laws or the British Columbia Building Code and I agree that the Yuulu?il?ath First Nation owes me no duty of care in respect of these matters.
11. That I am authorized to give these representations, warranties, assurance and indemnities to the Yuulu?il?ath First Nation.
12. That I confirm that I have been advised that I should seek independent legal advice from a lawyer in respect of signing this Appendix.
13. That I have been advised to review or obtain a certified true copy of the Yuulu?il?ath First Nation Building and Development Authorization Act and the Yuulu?il?ath First Nation Building Forms Regulation.

**Owner's Information:**

**Agent for Owner Information:**

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address (print)

\_\_\_\_\_  
Address (print)

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Form BR-1

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If Owner is a Company:

EXECUTED by \_\_\_\_\_ )  
(Company) by its duly authorized signatory: )

\_\_\_\_\_  
Signature of Authorized Signatory )

\_\_\_\_\_  
Name )

\_\_\_\_\_  
Occupation )

\_\_\_\_\_  
Address )

Form BR-1

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APPENDIX 2

BUILDING OFFICIAL'S OR REGISTERED PROFESSIONAL'S  
PROOF OF INSURANCE

Yuulu?ie?ath First Nation  
PO Box 699  
Ucluelet, British Columbia  
V0R 3A0

ATTENTION: Lands Manager

Re: [civic address of project] Application Number # \_\_\_\_\_

This is to confirm that the undersigned is insured by a policy of insurance covering liability to third parties for error and omissions, in the amount of at least Two Million Dollars (\$2,000,000.00), in the provision of professional services in respect of the captioned project, *a certificate of which insurance is attached.*

The undersigned will notify both the Yuulu?ie?ath First Nation Lands Manager and the owner who has engaged the undersigned to provide professional services in respect of the captioned project, in writing, of any termination of or change in the terms of the coverage provided by the policy, immediately upon being informed of or becoming aware of such termination or change.

[seal of registered professional, if applicable]

Signature

\_\_\_\_\_  
Name of firm, if applicable

\_\_\_\_\_  
Name and registration number of building official  
or registered professional

\_\_\_\_\_  
Date

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Form BR-1

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APPENDIX 3

LETTERS OF ASSURANCE OR DECLARATIONS

ATTENTION: Yuulu?i?ath First Nation Lands Manager

Re: Address: \_\_\_\_\_

Application No.: \_\_\_\_\_

In consideration of the Yuulu?i?ath First Nation accepting and processing the application for an authorization, and as required by the Yuulu?i?ath First Nation Building and Development Authorization Act, the attached are my required letters of assurance or declarations.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Building official's or registered professional's signature)

\_\_\_\_\_  
(Print building official's or registered professional's name)

[Attach required letters of assurance or declarations, as applicable]

Form BR-1

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APPENDIX 4

GREEN BUILDING CHECKLIST

\_\_\_\_\_ total m<sup>2</sup> of building

\_\_\_\_\_ Civic address or legal description of property

OPERATIONAL SYSTEMS			PTS	TOTAL
SPACE HEATING	<input type="checkbox"/> AFUE rated furnace/boiler - 1 pt	<input type="checkbox"/> high efficiency fuel burning appliance - 1 pt	<input type="checkbox"/> heat-pump - 2 pts <input type="checkbox"/> passive solar - 3 pts	
THERMOSTATS	<input type="checkbox"/> 1 thermostat - 1 pt	<input type="checkbox"/> 2 thermostats - 2 pts	<input type="checkbox"/> 3 thermostats - 3 pts	
HOT WATER HEATING	<input type="checkbox"/> non-insulated - 0 pt	<input type="checkbox"/> insulated tank - 1 pt	<input type="checkbox"/> on demand - 2 pts <input type="checkbox"/> solar - 3 pts	
LIGHT FIXTURES	<input type="checkbox"/> incandescent - 0 pt	<input type="checkbox"/> halogen - 1 pt	<input type="checkbox"/> compact fluorescent 2 pts <input type="checkbox"/> LED - 2 pts	
WINDOWS	<input type="checkbox"/> Dbl Glazing - 1 pt	<input type="checkbox"/> Dbl glazed with low E coating - 2 pts	<input type="checkbox"/> Super Insulated - 3 pts	
INSULATION	<input type="checkbox"/> basement (R20+) - 1 pt	<input type="checkbox"/> walls (R22+) - 1 pt	<input type="checkbox"/> floor (R25) - 1 pt <input type="checkbox"/> attic (R40+) - 1 pt	/26
INTERIOR/EXTERIOR MATERIALS			PTS	TOTAL
RECYCLED MATERIALS	<input type="checkbox"/> doors - 1 pt	<input type="checkbox"/> dbl glazing windows - 1 pt	<input type="checkbox"/> tgl glazed windows - 2 pts Please list others: _____ 1 pt	
LOCALLY HARVESTED WOOD	<input type="checkbox"/> no - 0 pt	<input type="checkbox"/> yes, locally - 2 pts	<input type="checkbox"/> yes, on-site - 3 pts	
WARRANTY ON ROOF	<input type="checkbox"/> 15 yrs - 0 pt	<input type="checkbox"/> 25 years - 1 pt	<input type="checkbox"/> 30+ years - 2 pts	
GREEN ROOF AREAS	<input type="checkbox"/> yes - 2 pts	<input type="checkbox"/> no - 0 pt		
USE OF NATURAL MATERIALS	please specify: _____ 2 pts			/15
INDOOR ENVIRONMENT			PTS	TOTAL
LOW OR NON-TOXIC PRODUCTS	<input type="checkbox"/> interior paint - 1 pt	<input type="checkbox"/> stains/finishes - 1 pt	<input type="checkbox"/> adhesives - 1 pt <input type="checkbox"/> floor coverings - 3 pts	
INDOOR AIR QUALITY	<input type="checkbox"/> carbon monoxide detectors - 1 pt		<input type="checkbox"/> air filters - 1 pt	
HVAC SYSTEM FILTERS	<input type="checkbox"/> pleated media filter - 0 pt	<input type="checkbox"/> electronic air cleaner - 1 pt	<input type="checkbox"/> HEPA filtration system - 1 pt	
HEAT RECOVERY VENTILATOR	<input type="checkbox"/> yes	<input type="checkbox"/> no		
NATURAL LIGHTING	<input type="checkbox"/> strategically placed windows - 1 pt		<input type="checkbox"/> skylights - 1 pt	
	<input type="checkbox"/> building face orientation - 2 pts			
MOLD PREVENTION	<input type="checkbox"/> humidistat - 1 pt	<input type="checkbox"/> ventilation/fans - 1 pt	<input type="checkbox"/> slopes/drainage - 1 pt	
	<input type="checkbox"/> mold resistant materials - 1 pt			/19


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ENERGY WATER CONSERVATION		PTS	TOTAL
ENERGY STAR APPLIANCES	<input type="checkbox"/> dishwasher, clothes washer, refrigerator, stove, dryer – 2 pts each appliance		
TOILETS	<input type="checkbox"/> single flush 6 lit – 1 pt <input type="checkbox"/> single flush 3 lit – 2 pts <input type="checkbox"/> dual flush type – 3 pts		
GREY WATER TREATMENT	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		
WATER COLLECTION/ REUSE	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		
LOW FLOW FIXTURES	<input type="checkbox"/> kitchen – 1 pt <input type="checkbox"/> lavatories – 1 pt <input type="checkbox"/> shower – 2 pts <input type="checkbox"/> bath – 2 pts		/24
WASTE MANAGEMENT		PTS	TOTAL
RECYCLING PROGRAM DURING CONSTRUCTION	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		
REUSED MATERIALS FROM LOCAL CONSTRUCTION SITES	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		
COLLECTION OF WASTE BY MGT COMPANY (Animal Proof)	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		
NO TOXIC POLLUTANTS WITHIN SITE WASTE	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		/8
SITE MANAGEMENT			
PROTECTION OF TREES & VEGETATION (Flagged Off Areas)	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		
RETENTION OF TREES & VEGETATION	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		
REUSE EXISTING TOPSOILS & NATIVE PLANTS	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		
MATERIALS SUPPLIED WITHIN 500KM	<input type="checkbox"/> yes – 2 pts <input type="checkbox"/> no – 0 pt		/8
<b>TOTAL GREEN BUILDING POINTS</b>			<b>/100</b>

Please list any additional features that are incorporated into the building and/or comment on barriers or opportunities related to green building in Yuulu?il?ath First Nation:



**BR-2 – AUTHORIZATION**

<p><b>YUULU?IL?ATH FIRST NATION</b></p> <p><b>Building and Development Authorization Act</b>  <b>Department of Lands and Resources</b>  <b>Building Forms Regulation</b>  <b>Form BR-2</b></p> <p><b>BUILDING AND DEVELOPMENT AUTHORIZATION</b></p>		<p>File no:</p> <p><input type="checkbox"/> Major Construction</p> <p><input type="checkbox"/> Standard Construction</p> <p><i>(for Department of Lands and Resources use only)</i></p>
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AUTHORIZATION NO.: \_\_\_\_\_  RENEWAL OF AUTHORIZATION

Issue Date:		Expiry Date:	
Civic Address:			
Legal Address:			
Owner:		Primary Contact:	
Building Official(s) or Registered Professional(s) Retained:			
Project Description:			
Construction Value: \$ _____	Authorization Fee: \$ _____ <input type="checkbox"/> received on _____ by _____	Security Deposit: \$ _____	<input type="checkbox"/> received on _____ by _____
Authorization Conditions:			

\_\_\_\_\_  
 Signature of Lands Manager

This authorization is governed by the British Columbia Building Code and Yuuluthilath First Nation enactments. The Owner must ensure that the work authorized complies with all applicable laws. In return for the approval of this authorization, the Owner agrees to indemnify and save harmless the Yuuluthilath First Nation, and each of its officers, employees, agents and servants, of and from any claims, suits, liabilities, judgments, costs, expenses or actions of any kind arising from or relating to this authorization or any communications or representations in connection with the work authorized by this authorization.

By signing, the applicant, where other than the Owner, represents that he or she is the agent of the Owner and has the owner's authority to agree to the permit conditions for and on the Owner's behalf.


Name: \_\_\_\_\_  Owner  Authorized agent of the Owner

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**BR-3 – APPLICATION TO RENEW AUTHORIZATION**

<p><b>YUULU?IL?ATH FIRST NATION</b></p> <p><b>Building and Development Authorization Act</b> <b>Department of Lands and Resources</b> <b>Building Forms Regulation</b> <b>Form BR-3</b></p> <p><b>APPLICATION TO RENEW AUTHORIZATION</b></p>		<p>Date received: _____</p> <p>File no: _____</p> <p><input type="checkbox"/> Major Construction</p> <p><input type="checkbox"/> Standard Construction</p> <p><input type="checkbox"/> Renewal fee received</p> <p><i>(for Department of Lands and Resources use only)</i></p>
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I, \_\_\_\_\_ (*Name of Applicant*) apply for the renewal of Authorization No. \_\_\_\_\_. I attach a copy of my initial Application and warrant that there have been no material or significant changes to the information in the Application, other than changes to \_\_\_\_\_ (*e.g. contact information*), for which the written approval of the lands manager is attached. I understand that any renewal of Authorization No. \_\_\_\_\_ will be granted based on the information in the initial Application and that any changes to that information, unless specifically approved, may invalidate the Authorization.

I understand that under the Act, an applicant can only apply for one renewal of an Authorization.


Reason for renewal request: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant



**BR-4 – NOTICE OF SUSPENSION OR REVOCATION**

<p><b>YUULU?IL?ATH FIRST NATION</b></p> <p><b>Building and Development Authorization Act</b> <b>Department of Lands and Resources</b> <b>Building Forms Regulation</b> <b>Form BR-4</b></p>  <p><b>NOTICE OF SUSPENSION OR REVOCATION OF AUTHORIZATION</b></p>	<p>File no:</p> <p><input type="checkbox"/> Major Construction</p> <p><input type="checkbox"/> Standard Construction</p> <p><i>(for Department of Lands and Resources use only)</i></p>
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**AUTHORIZATION NO.:** \_\_\_\_\_  
**HAS BEEN SUSPENDED OR REVOKED**


<b>Effective Date of Suspension or Revocation:</b>	
<b>Civic Address:</b>	
<b>Legal Address:</b>	
<b>Owner:</b>	<b>Primary Contact:</b>
<b>Reason for suspension or revocation:</b>	
<b>Comments:</b>	

\_\_\_\_\_  
**Signature of Lands Manager**

For further information regarding the above, contact the Lands Manager at: Yuulu?il?ath First Nation,  
100 Hittatsoo Rd, Hitacu, British Columbia, V0R 3A0 Telephone: (250)726 7342 Fax: (250) 726 7552



**BR-5 – OCCUPANCY CERTIFICATE/FINAL REPORT AUTHORIZING  
OCCUPANCY**

<p><b>YUULU?IL?ATH FIRST NATION</b></p> <p><b>Building and Development Authorization Act</b> <b>Department of Lands and Resources</b> <b>Building Forms Regulation</b> <b>Form BR-5</b></p>  <p><b>OCCUPANCY CERTIFICATE/FINAL REPORT AUTHORIZING OCCUPANCY</b></p>	<p><b>File no:</b></p> <p><input type="checkbox"/> Major Construction</p> <p><input type="checkbox"/> Standard Construction</p> <p><input type="checkbox"/> Fee received</p> <p><i>(for Department of Lands and Resources use only)</i></p>
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<b>Authorization No.:</b>	<b>Date Issued:</b>
<b>Civic Address:</b>	
<b>Legal Address:</b>	
<b>Property Owner:</b>	
<b>Proposed Use:</b>	
<b>Authorization Conditions:</b>	
<input type="checkbox"/> Occupancy is authorized for only the following part of the building/structure:	

\_\_\_\_\_  
Signature of Lands Manager





**BR-6 – DO NOT OCCUPY NOTICE**

<p><b>YUULU?IL?ATH FIRST NATION</b></p> <p><b>Building and Development Authorization Act</b>  <b>Department of Lands and Resources</b>  <b>Building Forms Regulation</b>  <b>Form BR-6</b></p> <p><b>DO NOT OCCUPY NOTICE</b></p>		<p>File no:</p> <p><input type="checkbox"/> Major Construction</p> <p><input type="checkbox"/> Standard Construction</p> <p><i>(for Department of Lands and Resources use only)</i></p>
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**DO NOT OCCUPY NOTICE**

<b>Do Not Occupy Notice No.:</b>	<b>Date Issued:</b>
<b>Civic Address:</b>	
<b>Legal Address:</b>	
<b>Owner:</b>	
<input type="checkbox"/> Notice given to: _____	
<input type="checkbox"/> Notice posted at: _____	
<p><b>As authorized by section 5.3 of the Building and Development Authorization Act, you are hereby directed to cease occupancy of this property immediately for the following reasons:</b></p>	
<p><b>This notice applies to:</b></p> <p><input type="checkbox"/> The whole of the building or structure</p> <p><input type="checkbox"/> The following part of the building or structure: _____</p>	


\_\_\_\_\_  
 Signature of Lands Manager

For information regarding how to remedy the above and receive the necessary authorization to proceed, contact the Lands Manager at: Yuulu?il?ath First Nation, 100 Hittatsoo Rd, Hitacu, British Columbia, V0R 3A0 Telephone: (250) 726 7342 Fax: (250) 726 7552

**REMOVAL OF THIS NOTICE WITHOUT THE AUTHORIZATION OF THE LANDS  
 MANAGER IS AN OFFENCE**



**BR-7 – STOP WORK NOTICE**

<p><b>YUULU?IL?ATH FIRST NATION</b></p> <p><b>Building and Development Authorization Act</b>  <b>Department of Lands and Resources</b>  <b>Building Forms Regulation</b>  <b>Form BR-7</b></p> <p><b>STOP WORK NOTICE</b></p>		<p><b>File no:</b></p> <p><input type="checkbox"/> Major Construction</p> <p><input type="checkbox"/> Standard Construction</p> <p><i>(for Department of Lands and Resources use only)</i></p>
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**STOP WORK NOTICE**

<b>Stop Work Notice No.:</b>	<b>Date Issued:</b>
<b>Civic Address:</b>	
<b>Legal Address:</b>	
<b>Property Owner:</b>	
<input type="checkbox"/> Notice given to: _____	
<input type="checkbox"/> Notice posted at: _____	
<p><b>As authorized by section 5.4 of the Building and Development Authorization Act, you are hereby directed to stop all construction work for the following reasons:</b></p>   	

\_\_\_\_\_  
 Signature of Lands Manager

For information regarding how to remedy the above and receive the necessary authorization to proceed, contact the Lands Manager at: Yuulu?il?ath First Nation, 100 Hittatsoo Rd, Hitacu, British Columbia, V0R 3A0 Telephone: (250) 726 7342 Fax: (250) 726 7552

**REMOVAL OF THIS NOTICE WITHOUT THE AUTHORIZATION OF THE LANDS MANAGER IS AN OFFENCE**

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**SCHEDULE 2 – FEES AND SECURITY DEPOSITS**

Category	Act	Type	Rate	Unit	Min	Max	Comment
<b>APPLICATION FEE</b> <i>Payable when filing application</i>	6.1, 2.5	Fee	\$50 per	application			The applicant must pay an application fee for each building or structure per section 2.5 of the Act.
<b>AUTHORIZATION FEE</b> <i>Based on construction value</i> <i>Payable prior to issuance of authorization</i>	2.10, 6.1	Fee					An owner must obtain an authorization for each building or structure per section 2.5 of the Act.
First \$ 50,000 value			\$10 per	\$ 1,000			
Next \$250,000 value			\$8 per	\$ 1,000			
Next \$1,700,000 value			\$5 per	\$ 1,000			
Next \$2,000,000 value			\$3 per	\$1,000			
<b>Partial Authorization</b>	3.4	Fee	\$200 per	authorization			
<b>Extension or Renewal</b>	3.7	Fee	\$50 per	authorization			
<b>Temporary Building</b>	2.6	Fee	\$500 per	building			
<b>Moving Building</b>	4.6(g)	Fee	\$500 per	building			Plus cost of capping utility services per 4.6(a) of the Act and authorization fee for construction on relocated site
<b>Plumbing</b>		Fee	\$12 per	fixture	\$36		
<b>Fire Suppression System</b>		Fee	\$50 per	system			
<b>Demolition</b>	4.6(g)	Fee					
Accessory Building			\$100 per	building			
Single or Two-Family Building			\$300 per	building			
All other buildings			\$500 per	building			
<b>SECURITY DEPOSIT</b> <i>Payable prior to issuance of authorization</i>							Deposits are refunded less costs, after inspection and lands manager approval
Security deposit required for any authorization	4.2	Security	1% of construction value				
Additional deposit for demolition or moving	4.6(g)	Security	\$2,000 per	authorization			

Category	Act	Type	Rate	Unit	Min	Max	Comment
Temporary building deposit	2.6	Security	\$2,000 per	building			
Inspection prior to return of deposit		Fee	\$ 100 per	inspection			
<b>OCCUPANCY CERTIFICATE</b> <i>Payable prior to issuance of final report authorizing occupancy or occupancy certificate</i>	5.6	Fee	\$100 per	building or portion			

**SCHEDULE 3 – OFFENCES AND PENALTIES**

<b>A Provision</b>	<b>B Contravention</b>	<b>C Penalty</b>	<b>D Discounted Penalty</b>	<b>E Surcharge amount</b>
3.1(a), 3.1(b), 4.1(a), 5.1	Work without authorization	\$500	\$250	\$1000
4.1(a), 5.1(f)	Work at variance with authorization	\$500	\$250	\$1000
5.1(i)	Work when authorization has expired, been revoked, or suspended or stop work order has been issued	\$500	\$250	\$1000
4.1(c)	Failure to erect and maintain signage	\$250	\$100	\$1000
4.1(c)	Failure to post authorization	\$250	\$100	\$1000
4.1(c)	Failure to keep approved designs, plans and specifications on or adjacent to site	\$250	\$100	\$1000
4.1(c)	Failure to post civic address	\$250	\$100	\$1000
4.1(c)	Failure to provide toilet facilities	\$250	\$100	\$1000
4.1(c)	Failure to secure the site	\$500	\$250	\$1000
4.1(c)	Failure to erect and maintain a fence for major construction	\$500	\$250	\$1000
4.1(c)	Failure to erect and maintain a fence for standard construction	\$300	\$250	\$1000
4.1(c)	Failure to use dust control measures	\$300	\$250	\$1000
4.1(c)	Failure to contain or remove and dispose of debris, construction materials, soil or water	\$300	\$250	\$1000
4.1(c)	Failure to ensure site health and safety	\$500	\$250	\$1000
4.4(a)	Failure to enclose swimming pool within a building or fence	\$500	\$250	\$1000
4.4(b)	Failure to maintain or repair swimming pool enclosure	\$500	\$250	\$1000
4.4(c), 4.4(d)	Non-compliance of swimming pool plumbing or drainage	\$500	\$250	\$1000

4.5(a)	Failure to install fire suppression system in two unit dwelling, townhouse dwelling or apartment dwelling	\$500	\$250	\$1000
4.5(b)	Failure to install fire suppression system in repair of two unit dwelling, townhouse dwelling or apartment dwelling	\$500	\$250	\$1000
4.5(c)	Failure to install fire suppression system in portable classroom or auto body shop	\$500	\$250	\$1000
4.5(d)	Failure to install fire suppression system in single unit dwelling	\$500	\$250	\$1000
4.6(b)	Failure to obtain authorization for moving building or construction of relocated building	\$500	\$250	\$1000
3.1(a)	Failure to obtain authorization for construction of temporary building	\$500	\$250	\$1000
3.1(a)	Failure to obtain authorization for demolishing building	\$500	\$250	\$1000
4.6(f)	Failure to leave site in a safe and sanitary condition	\$300	\$250	\$1000
4.6(f)	Failure to arrange inspection by lands manager of demolition or moving site	\$300	\$250	\$1000
5.1(b), 5.1(c)	Occupy building without report, certificate or contrary to authorization	\$500	\$250	\$1000
5.3(b)	Failure to cease occupancy of building after notice posted	\$500	\$250	\$1000
5.4(b)	Failure to stop work after notice posted	\$500	\$250	\$1000
5.1(d)	Submit false or misleading information to building official	\$500	\$250	\$1000
5.1(e)	Tamper with notice, authorization or certificate	\$500	\$250	\$1000
5.1(g)	Obstruct entry of Yuulu?il?ath official or enforcement officer	\$500	\$250	\$1000



**YUULU?IL?ATH FIRST NATION**

**Building and Development Authorization Act  
Department of Lands and Resources  
Building Forms Regulation  
Form BR-2**



**File no:**

Major Construction

Standard Construction

*(for Department of Lands and Resources use only)*

**BUILDING AND DEVELOPMENT AUTHORIZATION**

**AUTHORIZATION NO.:** \_\_\_\_\_  **RENEWAL OF AUTHORIZATION**

<b>Issue Date:</b> _____		<b>Expiry Date:</b> _____	
<b>Civic Address:</b> _____			
<b>Legal Address:</b> _____			
<b>Owner:</b> _____		<b>Primary Contact:</b> _____	
<b>Building Official(s) or Registered Professional(s) Retained:</b> _____			
<b>Project Description:</b> _____			
<b>Construction Value: \$</b> _____	<b>Authorization Fee: \$</b> _____	<b>Security Deposit: \$</b> _____	
	<input type="checkbox"/> received on _____ by _____	<input type="checkbox"/> received on _____ by _____	
<b>Authorization Conditions:</b> _____			

\_\_\_\_\_  
**Signature of Lands Manager**

This authorization is governed by the British Columbia Building Code and Yuu?il?ath First Nation enactments. The Owner must ensure that the work authorized complies with all applicable laws. In return for the approval of this authorization, the Owner agrees to indemnify and save harmless the Yuu?il?ath First Nation, and each of its officers, employees, agents and servants, of and from any claims, suits, liabilities, judgments, costs, expenses or actions of any kind arising from or relating to this authorization or any communications or representations in connection with the work authorized by this authorization.

By signing, the applicant, where other than the Owner, represents that he or she is the agent of the Owner and has the owner's authority to agree to the permit conditions for and on the Owner's behalf.

**Name:** \_\_\_\_\_

Owner

Authorized agent of the Owner

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_