## YUUŁU?IŁ?ATḤ FIRST NATION GOVERNMENT

**Enacted under the Land Act section 12.1** 

# LANDS REGISTRY FORMS REGULATION

YFNR 6/2011



## OFFICIAL CONSOLIDATION – CURRENT TO SEPTEMBER 17, 2024

This is a certified true copy of the consolidated Lands Registry Forms Regulation YFNR 6/2011, Current to September 17, 2024.

Date: September 20, 2024

Signed: Harulton

Law Clerk

## TABLE OF CONTENTS

PART 1 - INTRODUCTORY PROVISIONS	5
Short Title	5
PART 2 - ADMINISTRATION	
Lands registry office operation manual Registrar instructions Public notice requirements Application for disposition and fees	8
PART 3 - PRESCRIBED MATTERS	10
Prescribed individuals  Prescribed forms - transfers  Prescribed forms – application for dispositions	10
PART 4 - FORM PREPARATION AND COMPLETION	
Completion of transfer form Format Abbreviations Other forms Use of seal English language	
SCHEDULE 1 - TRANSFER FORMS	14
LD-1 – APPLICATION FOR DISPOSITION	
SCHEDULE 2 - FEES	29

Page 5

#### PART 1 - INTRODUCTORY PROVISIONS

#### **Short Title**

1.1 This regulation may be cited as the Lands Registry Forms Regulation.

### **Application**

- 1.2 This regulation prescribes
  - (a) the form of registrable instruments under section 3.9 of the Act,
  - (b) the individuals prescribed by section 3.10(a) of the Act for purposes of witnessing instruments to be registered in the lands register,
  - (c) the manner in which registrable instruments must be completed, and
  - (d) matters for the administration of the lands registry office.

#### **Definitions**

1.3 In this regulation:

"Act" means the Land Act;

"application fee" means the applicable fee set out in Schedule 2;

"application for disposition" means the form prescribed by section 3.3(a) and includes any required documentation attached to, or included with, the application for disposition;

"form" means either an application for disposition or a transfer form, as applicable;

"instructions" means instructions issued by the registrar in accordance with section 2.2;

"operation manual" means the "Lands Registry Office Operation Manual" prepared by the registrar in accordance with section 2.1;

"transfer form" means a form of instrument prescribed under this regulation as

- (a) a transfer of an interest in Yuulu?il?ath lands,
- (b) a mortgage, or
- (c) a general instrument

and includes any schedule or other documentation attached to the transfer form.

Page 8

#### **PART 2 - ADMINISTRATION**

#### Lands registry office operation manual

- 2.1 (a) The registrar must prepare and maintain a current lands registry office operation manual respecting every element of the lands registry office systems, including any instructions issued by the registrar under section 2.2.
  - (b) The operation manual must be made available to all members of the Legislature, the Executive and any committee of the Legislature whose mandate pertains to the lands registry office.
  - (c) If any part of the operation manual is relevant to the services being provided by a contractor or agent of the Yuulu?il?ath First Nation, that part of the operation manual must be made available to that contractor or agent.
  - (d) If any part of the operation manual is relevant to a person seeking to register an instrument in the lands register, that part of the operation manual must be made available to that person.

### **Registrar instructions**

- 2.2 (a) Subject to subsection (b), the registrar may from time to time issue instructions for the completion of forms prescribed by this regulation and other instruments that may be registered in the lands register.
  - (b) Instructions issued by the registrar under subsection (a) must
    - (i) not be inconsistent with the Act, these regulations or any other Yuułu?ił?atḥ enactment,
    - (ii) be in writing and added to the operation manual in a segment entitled "Registrar Instructions", and
    - (iii) be complied with, if applicable to the instrument, by all persons submitting an instrument for registration in the lands register.

#### **Public notice requirements**

2.3 The notice required under section 4.18 of the Act must be posted for at least 15 days.

### Application for disposition and fees

- 2.4 A person eligible to be granted the applicable disposition under Part 7 of the Act may apply for that disposition by delivering to the lands manager
  - (a) a completed and signed application for disposition, and

Page 9

(b) the application fee.

Page 10

#### **PART 3 - PRESCRIBED MATTERS**

#### Prescribed individuals

3.1 A solicitor, notary public or other person authorized by the Evidence Act (British Columbia) to take affidavits for use in British Columbia are prescribed for purposes of section 3.10(a) of the Act.

#### Prescribed forms - transfers

- 3.2 (a) Forms numbered LR-01 to LR-03 in Schedule 1 are prescribed for the purposes of section 3.9 of the Act.
  - (b) A transfer form that is
    - (i) a transfer of an interest in, or licence in relation to, Yuulu?il?ath lands must be in Form LR-1,
    - (ii) a mortgage must be in Form LR-2, and
    - (iii) any other general instrument must be in Form LR-3.
  - (c) Nothing may be attached to a transfer form except
    - (i) one or more additional execution pages in Form LR-4A,
    - (ii) one or more schedules in Form LR-4B,
    - (iii) any affidavit of execution required under Part 3 of the Act,
    - (iv) in the case of a mortgage in Form LR-2, a set of express mortgage terms constituting Part 2 of the mortgage, and
    - (v) in the case of a general instrument in Form LR-3, a set of express charge terms constituting Part 2 of the registrable instrument.
  - (d) Every transfer form must be executed and completed
    - (i) in compliance with the instructions, and
    - (ii) in substantial compliance with the operation manual.
  - (e) An attachment to a transfer form that is a schedule in Form LR-4B must be completed in compliance with the instructions and in substantial compliance with the operation manual.

Page 11

- (f) A transfer form may contain an identification number or customer or client file number so long as the number is not placed on the form in a manner that
  - (i) obscures any part of the printed form,
  - (ii) renders any completed part of the form illegible,
  - (iii) prevents the lands registry office from using that part of transfer form designated for lands registry office use only, or
  - (iv) may tend to mislead a person as to the contents or legal effect of the form.

## Prescribed forms – application for dispositions

- 3.3 (a) Form LD-1 in Schedule 1 is prescribed for the purposes of section 4.17 of the Act.
  - (b) An application for a disposition under the Act must be made in Form LD-1.

#### Page 12

#### PART 4 - FORM PREPARATION AND COMPLETION

#### **Completion of transfer form**

- 4.1 (a) Every form, including attachments, must be on durable paper 27.9 cm x 21.5 cm in size.
  - (b) The form must be completed
    - (i) by printing or typing in legible characters of 10 or 12 pitch, but not smaller than 12 point, and
    - (ii) by printing or typing in black or dark ink that is compatible for electronic scanning, optical character recognition or micrographic technology of the kind used in the lands registry office.
  - (c) The form must contain a blank space not less than 3 cm deep and 7.6 cm wide in the top right corner of the first page for use by the lands registry office.
  - (d) The vertical lines separating the year, month and day columns in the execution segment of a transfer form and in the payment provisions segment of Form LR-2 are not mandatory.
  - (e) The name, address and professional capacity of the prescribed individual witnessing the signature of a transferor or other party must be typed or printed immediately below the signature of the prescribed individual.

#### **Format**

- 4.2 (a) The space provided for the completion of any item of the transfer form may be expanded or reduced as the circumstances require so long as
  - (i) in the case of a transfer form in Form LR-1, the expansion does not make the instrument longer than one page, or
  - (ii) in the case of a transfer form in Form LR-2 or Form LR-3, the expansion does not make the instrument longer than two pages or result in printing part of an item on one page with the balance of the item on another page.
  - (b) Nothing in subsection (a) operates to limit the effect of subsection 3.2(c).
  - (c) Despite subsection (a)(ii), items 1 to 6 on Form LR-2 must appear either on page one of the form or in a schedule in Form LR-4B that is attached to that form in accordance with the instructions and operation manual.

Page 13

#### **Abbreviations**

- 4.3 An abbreviation of any word on a form must not be used unless
  - (a) the abbreviation is permitted by the registrar, and
  - (b) the abbreviation does not obscure the meaning, intent or legal effect of the form.

#### Other forms

4.4 (a) Any instrument that is required to be witnessed under Part 3 of the Act and that is not required to be in a form prescribed under the Act must, where the witness is a prescribed individual, contain the prescribed individual's certification statement set out below and the witness must sign the instrument under a column headed "Prescribed Individual Signature(s)" in the same manner as required in Item 8 of Form LR-1:

"PRESCRIBED INDIVIDUAL CERTIFICATION: Your signature constitutes a representation that you are a prescribed individual authorized to witness the execution of this instrument and certifies the matters set out in Part 3 of the Land Act as they pertain to the execution of this instrument."

(b) Where an instrument to which subsection (a) applies is not witnessed by a prescribed individual, the words "SEE AFFIDAVIT OF EXECUTION" must be entered in the prescribed individual's signature column in the same manner that may be required by the instructions and operation manual for Form LR-1 and an affidavit of execution must be attached to the instrument in the form required by the registrar.

#### Use of seal

4.5 Where a form is executed under seal, the seal must be affixed in a way that does not render the form or any part of it illegible.

## English language

4.6 Every instrument to be filed, lodged, registered or deposited under the Act in the lands register must, unless the nature of the instrument renders it impractical, be in the English language.

Page 14

## **SCHEDULE 1 - TRANSFER FORMS**

**LD-1 – Application for Disposition** 

LR-1 – Instrument of Transfer

LR-2 – Mortgage

LR-3 - General Instrument

**LR-4A – Executions Continued** 

LR-4B - Schedule

Page 16

I L S	TUULU?IL?ATḤ FIRST NATION and Act ection 4.17 form LD-1		(This area	required for lands and resource department use)
AI	PLICATION FOR DISPOSITION			Page 1 of Pages
1.	APPLICATION: (Name, address, phone m	umber and signature of applicant)	)	
	[APPLICANT NAME]			
	[ADDRESS]			Signature of Applicant
	[OCCUPATION]			
	[PHONE]			Signature of Co-Applicant
	[CITIZENSHIP NUMBER]			
	BY SIGNING THIS DISPOSITION APP			S THAT ALL THE INFORMATION MPLETE, TRUE AND CORRECT.
2.	DESCRIPTION OF LANDS APPLIED FO	OR (Check and complete either (A) or (B	) but not both	)
(A	LANDS ARE SURVEYED: PID No. CIVIC ADDRESS (if any):	LEGAL DES	SCRIPTION	V (incl. lot number):
(B	LANDS ARE NOT SURVEYED: (Applicant must attach a map indicating the locat	ion of the proposed interest in accordance	with section	4.17(b) of the Land Act.
3.	ELIGIBILITY: (Check only one box.)			
	☐ an individual at least 19 years old ☐ a corporation	the Government of Canada the Government of British C	Columbia	☐ a treaty first nation government ☐ an Yuułu?ił?atḥ enrollee at least 19 vears old
4.	NATURE OF INTEREST APPLIED FOR	: (Check only one box. Each interest requ	iires a separate	
	☐ Yuulu?il?atḥ fee simple interest	asement easement		□*natural resource licence (to 50 years)
	☐ Yuulu?il?atḥ residential interest	utility licence		mortgage of lease
	*lease (to 99 years)	*licence of occupation (to 10		mortgage of Yuulu?il?atḥ titled lands
	statutory right of way *Proposed duration:	public purpose licence of or	ccupation	
5.	ATTACH REQUIRED SUPPORTING DO	OCUMENTS AND PAYMENTS	(See Land Ac	t sections 4.17, 4.20 and 7.2)
	application fee (4.17(a)(ii))	☐ land value appraisal 4.20(a)	(iv)	feasibility study 4.20(a)(i)
	consideration fee \$	timber cruise 4.20(a)(iii)		nvironmental assessment 4.20(a)(ii)
	bond or other form of security (4.21)	affidavit (4.22)		impact or monitoring fee (4.20(b))
6.	INTENDED PURPOSE FOR DISPOSITION	ON:		

Page 19

#### YUUŁU?IŁ?ATḤ FIRST NATION

Land Act Lands Register Form LR-1



(This area required by the Land Act s. 3.7 for office use)

IN	STRUMENT OF TRANSFER - PART 1						Page 1 of	Pages
1.	APPLICATION: (Name, address, phone num	mber and	signature c	f applican	t, applicant's s	olicitor or agent)		
	[NAME] [ADDRESS] Phone:							
					Signature	of Applicant, Applic	ant's Solicitor or Ag	ent
2.	PARCEL IDENTIFIER(S) AND LEGAL D PID No. LEG	ESCRIPT GAL DESCR		F AFFECT	TED LAND: *			
3.	CONSIDERATION: \$							
4.	NATURE OF INTEREST TRANSFERRED	) (select one	only):		Registration	No.:		
	[ ] Lease [ ] Certificate of Residential Interest (Transi		Sub-lease rrollee No.	*		[ ] Other: *		
5.	AUTHORITY FOR TRANSFER (Land Act 4.	.23(a)) (selec	ct one only):					
	[ ] Land Act 4.23(a)(i) Name of Enactr [ ] Land Act 4.23(a)(ii) Instrument Reg [ ] Land Act 4.23(a)(iii) Executive Order	istration N	No.:		Page/par	reference: ragraph: 'orm LR-4B with	Executive Order	r
6.	TRANSFEROR(S): *							
	[NAME] [ADDRESS]							
7.	TRANSFEREE(S): (including postal address(es)	and postal co	ode(s)) *					
	[NAME] [ADDRESS]							
8.	EXECUTION(S): ** The transferor(s) acceptransfer the interest set out in Item 4 in the la					derstand(s) that t	his instrument op	perates to
	Prescribed Individual Signature(s)	EXE	CUTION I	DATE		Party(ies) S	ignature(s)	
		Y	М	D	1			
_	[Print name, address and occupation below.]				Print Na	me:		
					Print Na	me:		

PRESCRIBED INDIVIDUAL CERTIFICATION:
Your signature constitutes a representation that you are a prescribed individual authorized to witness the execution of this instrument and certifies the matters set out in Part 3 of the Land Act as they pertain to the execution of this instrument.

- \* If space is insufficient, enter "SEE SCHEDULE" and attach schedule in Form LR-4B.
- \*\* If space is insufficient, continue executions on additional page(s) in Form LR-4A.

Page 21

### YUUŁU?IŁ?ATḤ FIRST NATION

Land Act Lands Register Form LR-2



(This area required by the Land Act s. 3.7 for office use)

мо	RTGAGE - PART 1			Page 1 of		Pages
1.	APPLICATION: (Name, address, ph	one number and signature of applicant, app	plicant's solicitor or agent)			
	[NAME] [ADDRESS] Phone:					
			Signature of Applicant, Applicant's	Solicitor or A	Agent	
	PARCEL IDENTIFIER(S) AND LEG PID No.	GAL DESCRIPTION(S) OF MORTGAGE LEGAL DESCRIPTION:	ED LAND: *			
3.	NATURE OF INTEREST MORTGA	AGED (select one only): Re	gistration No.:			
	[ ] Certificate of Residential Interest [ ] Other: *	[ ] Lease	[ ] Sub-lease			
4.	BORROWER(S) [MORTGAGOR(S)	)]: *				
	[NAME] [ADDRESS]					
	[NAME]	acluding postal address(es) and postal code(s)) *				
	[ADDRESS]					
6.	PAYMENT PROVISIONS: *					
(a)	Principal Amount:	(b) Interest Rate:	(c) Interest Adjustment	Y	M	D
	s	% per annum calculated	Date:			
(d)	Interest Calculation Period:	(e) Payment Dates:	(f) First Payment			
. ,			_			
			Date:			
(g)	Amount of each periodic payment:	(h) Interest Act (Canada) Statement:	(i) Last Payment			
	\$	The Equivalent rate of interest calculated half yearly not in advance is % per annum	Date:			
(j)	Assignment of Rents which the	(k) Place of payment:	(l) Balance Due			
	applicant wants registered?	postal address in item 5	Date:			
	Yes [] No [] IF YES,	postal address in hem?	Date:			
	page & paragraph no.:					

M	ORTGAGE - PART 1 Page 2 of Page						
7.	MORTGAGE secures a current or running a	eccount?	Yes [	] No[]			
8.	MORTGAGE TERMS:						
	Part 2 of this mortgage consists of the mortg referred to in Item 9.	age terms	attached a	s pages	to and any additional or modified terms		
9.	ADDITIONAL OR MODIFIED TERMS: *						
10.	PRIOR ENCUMBRANCES PERMITTED	BY LEND	ER: *				
11.		ance with	the mortga	ge terms re	and mortgaged as security for payment of all money due eferred to in Item 8 and the Borrower(s) and every other of, those terms.		
	Prescribed Individual Signature(s)	EXEC	CUTION I	DATE	Party(ies) Signature(s)		
		Y	М	D			
	[Print name, address and occupation below.]				Print Name:		
					Print Name:		

#### PRESCRIBED INDIVIDUAL CERTIFICATION:

Your signature constitutes a representation that you are a prescribed individual authorized to witness the execution of this instrument and certifies the matters set out in Part 3 of the Land Act as they pertain to the execution of this instrument.

- \* If space is insufficient, enter "SEE SCHEDULE" and attach schedule in Form LR-4B.

  \*\* If space is insufficient, continue executions on additional page(s) in Form LR-4A.

Page 23

#### YUUŁU?IŁ?ATḤ FIRST NATION

Land Act Lands Register Form LR-3



(This area required by the Land Act s. 3.7 for office use)

1.	ENERAL INSTRUMENT - PART 1		Page 1 of Pages			
1.	APPLICATION: (Name, address, phone	number and signature of applicant	t, applicant's solicitor or agent)			
	[NAME] [ADDRESS] Phone:					
			Signature of Applicant, Applicant's Solicitor or Agent			
2.	PARCEL IDENTIFIER(S) AND LEGAL PID No. L	DESCRIPTION(S) OF AFFECTI EGAL DESCRIPTION:	ED LAND: *			
3.	NATURE OF INTEREST (select one only):	*	Registration No.:			
	Description	Document Reference (page/paragraph)	Person Entitled to Interest			
4.	TERMS Part 2 of this instrument consists of (sele	ct one only):				
	(a) Express Terms	Attach with Form LR-4B				
	(b) Executive/Director Order	Order No.:	Attach with Form LR-4B			
	(c) Release	[ ] There is no Part 2 of this Inst	rument			
	t 2 includes the instrument referred to in Item 4 and an orded, the charge described in Item 3 is released or disconnected, the Charge described in Item 3 is released or disconnected.		n Item 7 or in a schedule attached to this instrument. If (c) is 1 Item 2.			
٥.	* *					
	[NAME] [ADDRESS]					
6.	TRANSFEREE(S): (including postal address(es) and postal code(s)) *					
	[NAME] [ADDRESS]					
7.		*				
7.	[ADDRÉSS]  ADDITIONAL OR MODIFIED TERMS	assigns, modifies, enlarges, discharges or	governs the priority of the interests(s) described in Item 3 and the eipt of a true copy of the Terms, if any.			
	[ADDRÉSS]  ADDITIONAL OR MODIFIED TERMS  EXECUTION(S): ** This instrument creates,	assigns, modifies, enlarges, discharges or	governs the priority of the interests(s) described in Item 3 and the eipt of a true copy of the Terms, if any.  Party(ies) Signature(s)			
_	[ADDRÉSS]  ADDITIONAL OR MODIFIED TERMS  EXECUTION(S): ** This instrument creates, Transferor(s) and every signatory agree to be bound	assigns, modifies, enlarges, discharges or by this instrument and acknowledge(s) rec	eipt of a true copy of the Terms, if any.			
_	[ADDRÉSS]  ADDITIONAL OR MODIFIED TERMS  EXECUTION(S): ** This instrument creates, Transferor(s) and every signatory agree to be bound	assigns, modifies, enlarges, discharges or by this instrument and acknowledge(s) rec EXECUTION DATE	eipt of a true copy of the Terms, if any.			

PRESCRIBED INDIVIDUAL CERTIFICATION:

Your signature constitutes a representation that you are a prescribed individual authorized to witness the execution of this instrument and certifies the matters set out in Part 3 of the Land Act as they pertain to the execution of this instrument.

- If space is insufficient, enter "SEE SCHEDULE" and attach schedule in Form LR-4B.
- \*\* If space is insufficient, continue executions on additional page(s) in Form LR-4A.

Page 25

#### YUUŁU?IŁ?ATḤ FIRST NATION



Land Act Lands Register Form LR-4A				
EXECUTIONS CONTINUED				Page of Pages
Prescribed Individual Signature(s)	EXEC	CUTION I	DATE D	Party(ies) Signature(s)
[Print name, address and occupation below.]				Print Name:
				Print Name:

PRESCRIBED INDIVIDUAL CERTIFICATION:

Your signature constitutes a representation that you are a prescribed individual authorized to witness the execution of this instrument and certifies the matters set out in Part 3 of the Land Act as they pertain to the execution of this instrument.

Page 27

YUUŁU?IŁ?ATḤ FIRST NATION

Land Act Lands Register Form LR-4B



SCHEDULE Page \_\_\_\_ of \_\_\_\_ Pages

[ENTER THE REQUIRED INFORMATION IN THE SAME ORDER AS THE INFORMATION MUST APPEAR ON FORMS LR-1, LR-2 or LR-3]

#### Page 29

## **SCHEDULE 2 - FEES**

Section	Form	Fee
2.4(b)	Application for disposition	\$75

Page 31

## **LEGISLATIVE HISTORY**

Lands Registry Forms Regulation YFNR 6/2011 enacted April 1, 2011

## **Amendments**

Section	Amendment	In Force
1.3	YFNR 39/2017, s.2.1(a)	May 18, 2017
2.3	YFNR 39/2017, s.2.1(b)	May 18, 2017
2.4	YFNR 39/2017, s.2.1(b)	May 18, 2017
3.2	YFNR 39/2017, s.2.1(c)	May 18, 2017
3.3	YFNR 39/2017, s.2.1(c)	May 18, 2017
4.1(a) to (c)	YFNR 39/2017, s.2.1(d)	May 18, 2017
4.3	YFNR 39/2017, s.2.1(d)	May 18, 2017
4.5	YFNR 39/2017, s.2.1(d)	May 18, 2017
4.6	YFNR 39/2017, s.2.1(d)	May 18, 2017
Schedule 1	YFNR 39/2017, s.2.1(e)	May 18, 2017
Schedule 2	YFNR 39/2017, s.2.2	May 18, 2017
Schedule 2	YFNR 60/2024, s. 2.1	September 17, 2024

## **Amending Acts:**

## Regulations enacted under this Act:

YFNR 39/2017 Land Registry Forms and Fees Amendment Regulation YFNR 60/2024 Lands Registry Forms Amending Regulation

#### Order: